

**BOROUGH OF CHALFANT – WORK SESSION**

**FEBRUARY 9, 2016**

PRESENT: Mayor Perry, Dr. Pustorino, Ms. Baburich, Messrs. Hoover, Hensell, Kasardo, Lasser

ABSENT: Mr. Swinney

The work session began at 7:00 pm and ended at 8:45 pm.

**BOROUGH OF CHALFANT - REGULAR MEETING**

**FEBRUARY 10, 2016**

PRESENT: Mayor Perry, Dr. Pustorino, Ms. Baburich, Messrs. Hoover, Hensell, Kasardo, Lasser, Solicitor Evashavik

ABSENT: Mr. Swinney

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Pustorino, seconded by Kasardo, to approve the minutes of the last regular meeting. Motion was unanimous.

Motion by Baburich, seconded by Pustorino, to approve the bank balances as read. Motion was unanimous.

Motion by Baburich, seconded by Hensell, to approve for payment the bills for the month after being properly countersigned. Motion was unanimous.

Motion by Kasardo, seconded by Pustorino, to approve the Tax Collection report as read. Motion was unanimous.

**MAYOR**

For the month of January there were 13, 911 calls and 186 regular patrols by F.H.P.D. The majority of the 911 calls were:

- 2- Parking Complaints
- 2- Ordinance Violations
- 1- Drug Offense

Regarding the drug offense, there were two juveniles and two adults arrested in the park for a marijuana violation. There was also a report of a stolen vehicle but it was the son of the person that reported it stolen who had the vehicle. The four arrested were from Rankin, Monroeville and two from Swissvale.

Mayor Perry also noted that 13 calls is considerably less than the monthly average of 30.

**SOLICITOR**

Solicitor Evashavik prepared the resolution regarding the increased occupancy permit fee.

**FINANCE AND ADMINISTRATION**

The letter of intent for the Tri COG Business District Grant funding has been sent. The borough would have the ability to look at ways to cultivate properties in the business district. Previous funding has gone to larger municipalities.

The newsletter has gone out. It will contain the occupancy permit. A separate mailing went to landlords.

The yearbook will be printed in May 2016. There have been enthusiastic but late responses.

Redd Up Day is April 2<sup>nd</sup>. Dr. Pustorino will coordinate this year.

Motion by Pustorino, seconded by Baburich, to transfer \$10,000 from the General Fund Money Market to the General Fund Checking. Motion carried.

Motion by Pustorino, seconded by Kasardo, to purchase a small ad in the amount of \$30 for the WHSD spring musical. Motion carried.

Motion by Pustorino, seconded by Hensell, to pass a revised Resolution 535 to accompany the COA, containing revised language requested by the county. Motion carried.

Mayor Perry noted that he would like Crawford Consulting included with businesses that would be looked at. Dr. Pustorino stated that they could be included on the committee should funding be received.

**PERMITS AND ORDINANCES**

There were two occupancy inspections done last month. One by BIU (Pin Oak) and one by Mr. Dodge (Brighton Street).

**ROADS AND PUBLIC WORKS**

Dr. Pustorino read Mr. Swinney's report in his absence.

Mr. Swinney spoke with Mr. Theilacker regarding street signs and provided him with a list on those that need to be replaced. He also talked with the engineer about paving projects and the engineer will contact WPJWA to see if they can assist with getting road work on Shadeland done.

Brandon Sauter will be the Deputy EMC and Mr. Swinney will continue as EMC.

Mr. Swinney extended a welcome the Dan Miller and a farewell to Mr. Lasser.

Mr. Hoover noted that council will take Mr. Swinney's sign list and begin getting prices.

**HEALTH AND SANITATION**

Storm drain work will start when the weather improves.

Mr. Hensell will put up signs regarding the e-cycle program.

**PUBLIC SAFETY**

There were no alarms and four practices last month. The number of members attending was read.

The VFC are obtaining quotes to replace the tires on Engine 120. The current tires are the original ones so they are over 20 years old.

**BOROUGH PROPERTY**

A meeting should be scheduled with Eileen to review her duties and schedule for the upcoming year.

The PA primary is April 26<sup>th</sup>.

A new flood light has been installed at the park but there is no power. Mr. Kasaardo contacted Duquesne Light today. A new meter will be installed and a work order has been created for this. Work proceeds slowly when the weather is bad. A work order to replace the light that was mistakenly taken down has also been created.

The water lines were drained and the meter pulled at the park. It will need to be re-installed in April.

The borough will need to find someone to maintain the Parkway Steps.

Backflow testing should be scheduled in October 2016.

Mr. Kasardo and Mr. Lasser attended the ALOM banquet on Saturday. Dr. Martoni is available to take residents on tours of the CCAC campus.

Mr. Hoover is working on a camera system at the park. He has one estimate and is waiting for another. A relay system will need to be purchased. The contractor working at the park notified Mr. Hoover that when the weather improves he will begin working on the swing set and some of the other items.

**CITIZEN PARTICIPATION**

None

**OLD BUSINESS**

Mr. Kasardo noted that the VFC needs calcium chloride. Mr. Theilacker said the DPW provides this as part of the agreement and that he will drop off four bags.

**NEW BUSINESS**

Dr. Pustorino noted that the head of the company (Keystate Publishers) that handled the borough's ordinance books passed away and that the company is being dissolved. She has letters from two alternate companies that she will reach out to for details.

Mr. Hoover read the letter of resignation from Mr. Swinney effective February 29, 2016. Council cannot make any movement on it until next month's meeting. Mr. Hoover stated that he was sorry to hear of his resignation and if anyone is aware of someone that may be interested in serving to contact a council member.

Motion by Kasardo, seconded by Pustorino, to accept the resignation of Mr. Lasser. He alerted council of his intention to resign a few months ago. Motion carried.

Motion by Pustorino, seconded by Kasardo, to appoint Mr. Dan Miller to fill Mr. Lasser's seat. He has been working with council for a few months. Motion carried. Mayor Perry swore Mr. Miller in. Mr. Miller thanked Mr. Lasser for his service and said that he appreciates the opportunity and is looking forward to working with everyone.

**ADJOURNMENT**

Motion by Kasardo, seconded by Pustorino, to adjourn at 7:39 p.m. Motion carried.

ATTEST: \_\_\_\_\_  
Borough Secretary

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Council President