

**BOROUGH OF CHALFANT – WORK SESSION**

**OCTOBER 11, 2011**

PRESENT: Mayor Perry, Ms. Williams, Ms. Simek, Messrs. Lasser, Swinney, Sperduto, Hoover, Kasardo

ABSENT: None

The work session began at 7:00 pm and ended at 9:54 pm.

**BOROUGH OF CHALFANT - REGULAR MEETING**

**OCTOBER 12, 2011**

PRESENT: Ms. Williams, Ms. Simek, Messrs. Sperduto, Hoover, Kasardo, Swinney, Solicitor Nick Evashavik

ABSENT: Mayor Perry, Mr. Lasser

Ms. Williams called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Hoover, seconded by Kasardo, to approve the minutes of the last regular meeting. Motion was unanimous.

Motion by Kasardo, seconded by Hoover, to approve the bank balances as read. Motion was unanimous.

Motion by Sperduto, seconded by Simek, to approve for payment the bills for the month after being properly countersigned. Motion was unanimous.

Motion by Sperduto, seconded by Swinney, to approve the Tax Collection report as read. Motion was unanimous.

**MAYOR**

Ms. Williams read the Mayor's report in his absence.

For the month of September, there were 21, 911 calls and 177 regular patrols by F.H.P.D. The majority of the 911 calls were:

- 3- Med Unit Assists
- 2 - Animal Problems
- 2- Code Violations
- 2- Domestic
- 2- DUI's
- 1 - Burglary

**SOLICITOR**

Summary appeal notices were received. A hearing is scheduled for January 24, 2012.

**FINANCE AND ADMINISTRATION**

The website is being updated again and should be current by next Wednesday.

Doris Libell reports that the Community Center was rented on October 1st and the Park Pavilion was rented on September 24th. Payments have been received for all recent rentals. The VFD has reserved the Center for their dinner on October 29, 2011. Doris also received word from the Election Board and she will make plans to be available when they come to set up for elections.

Ms. Simek is discussing with Duquesne Light consolidation of the borough's five billing accounts. Duquesne Light should be able to prepare a summary billing statement for the borough. This may take two billing cycles to complete.

Ms. Simek checked with Peoples Natural gas regarding future remote readings on meters that are inside buildings such as the Community Center. Although this has been discussed, there is nothing definite at this time. Moving a meter outside would have to be done by a certified plumber who also is registered with Department of Transportation. The cost for that at this time is not known.

Ms. Simek attended the TCVCOG educational forum on September 28<sup>th</sup>. Several members of council attended.

**PERMITS AND ORDINANCES**

An occupancy inspection was completed at 327 Highland Avenue.

The VFC relief check was received. The total was \$6,062.00.

Mr. Sperduto reported that he is having an issue with a residence and the owner lives out of state. There is a local property manager. Mr. Sperduto as the solicitor if he could cite both the owner and the property manager. Solicitor Evashavik said yes, if the ordinance allows for this.

Motion by Sperduto, seconded by Simek, to transfer \$23,000 from the General Fund Money Market to the General Fund Checking. Motion carried.

**ROADS AND PUBLIC WORKS**

The DPW has been continuing to cut the grass. They will also be moving the park benches to the garage in the next few weeks. The DPW will also attempt to get millings to fill holes before the winter.

Leaf collection is scheduled for November.

Mr. Swinney distributed forms to the residences to update his list of those which may need assistance in the event of an emergency. So far he has 16 individuals with special needs. The final list will be given to the county and the VFC.

Council is dealing with the police and DPW contract with Forest Hills. Another meeting is tentatively scheduled for next week.

Mr. Kasardo asked Mr. Swinney when the refreshment stand would be winterized and asked that it be done after fall ball has ended. Mr. Swinney will look into this.

#### **HEALTH AND SANITATION**

Motion by Hoover, seconded by Sperduto, to accept the Hoffman Kennel contract which extends the contract for another year. Motion carried

The storm drain work has been completed at Chalfant and Elizabeth but the cones still need to be removed. Posts were placed at Chalfant and Lynnwood.

Mr. Hoover has set up an email address for crime watch. The address is [chalfantcrimewatch@gmail.com](mailto:chalfantcrimewatch@gmail.com)

Mr. Hoover attended the ALOM conference.

Mr. Kasardo asked if Hoffman handles raccoons. According to Mr. Hoover, they do not. You have to trap yourself or hire someone to do it.

#### **PUBLIC SAFETY**

Mr. Kasardo attended the public safety meeting at Forest Hills. Negotiations regarding police and shared public works services are moving along. Motion by Kasardo, seconded by Sperduto, to accept the new proposed contract pending review of the language by the solicitor and pending approval from council. Motion carried.

The hayride in Forest Hills is scheduled for October 15<sup>th</sup> from 6-9 pm. Motion by Kasardo, seconded by Hoover, to donate \$100 to the event. Motion carried.

Mr. Kasardo read the VFC report. There were no alarms in September. There were three practices. The number of members attending each was read.

The VFC needs a letter from the borough for their small games of chance license application.

The VFC will be holding a stuffed cabbage dinner on October 29<sup>th</sup> from 3-7 pm.

The VFC's open house is on October 22<sup>nd</sup> from noon – 4 pm.

The VFC will have a soup and chili sale on Election Day.

#### **BOROUGH PROPERTY**

Mr. Sperduto gave Mr. Lasser's report in his absence.

The doors at the Community Center were painted by Mr. Hoover.

A handyman service replaced the flushing units in the ladies room at the Community Center. Also cracks in the concrete outside the building were repaired.

The wall behind the Community Center needs to be repaired. Mr. Lasser is getting estimates.

Mr. Lasser is scheduling the annual backflow tests with Cliff Keough Plumbing.

The replacement lights and equipment from the Allegheny County Energy Program for Municipalities (ACEPM) have been delivered. They will be installed soon. Chalfant will be responsible for \$677.88 of the cost of the project total (\$2,711). The balance is paid by a federal grant.

**CITIZEN PARTICIPATION**

Doris Libell, Lynnwood Avenue, reported that she waited for 2.5 hours last week for the reps that were coming for the lighting project at the public safety building but that they did not show up and they did not call. They have rescheduled for this Friday. Ms. Libell also noted that the election board will meet on the night prior to Election Day to ensure all runs smoothly on Election Day. Ms. Libell reported that the VFC will set up for the cabbage dinner on October 28<sup>th</sup>. Finally Ms. Libell noted that the 911 service held at Olympia Hall was very nice.

Alina Pustorino-Clebenger, Wilkins Avenue, asked if the anticipated contract with the police addresses coverage in the borough. Mr. Kasardo responded yes. Ms. Pustorino-Clebenger stated that people are parking on both sides of Wilkins and it's difficult to pass through. Her concern is if an emergency vehicle needs to get by. As there is a sign posted prohibiting this, Ms. Williams suggested that she call the police.

Steve Orosz, Highland Avenue, asked to look at the ordinance book but it is on backorder per Mr. Hoover. He noted that it should be available at each meeting. Mr. Orosz also asked if the handyman who performed work at the Community Center was a resident of the borough. He stated that two neighbors of his are available for this type of work. He will provide Mr. Lasser with their contact information. Mr. Orosz asked for some clarification on the increase in police service which is 10% for the upcoming year then 3.8%/year after that. It is a three year contract. A discussion about a branch that was damaged took place between Mr. Orosz and Mr. Hoover and Mr. Orosz questioned Mr. Swinney as to the number of poles and signs that have been ordered. Mr. Orosz stated three Crime Watch signs have been purchased from residual crime watch funds. Mr. Orosz also requested that Chalfant Street not be referred to as Rocky Road.

Cindy Roche, Fairview Avenue, asked about the recycling bin. Per Mr. Hoover a larger bin will be delivered next week. Ms. Pustorino-Clebenger noted that she has information on a recycling program that she will look into.

**OLD BUSINESS**

None

**NEW BUSINESS**

Halloween Trick or Treating will be on October 31<sup>st</sup> from 6-8 pm.

A crime watch meeting will be held on October 13<sup>th</sup> at 7 pm.

**ADJOURNMENT**

Motion by Sperduto, seconded by Simek, to adjourn at 8:15 p.m. Motion was unanimous.

ATTEST: \_\_\_\_\_  
Borough Secretary

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Council President